GEORGIA PUBLIC SERVICE COMMISSION
COMPLIANCE REQUIREMENTS
FOR
TELECOMMUNICATIONS COMPANIES

General Compliance Requirements (ILECs, CLECs, IXCs, Resellers, AOS Providers, ITS Providers):

1. **Regulatory Contact Information**
   - Immediately following any changes to regulatory contact, please file a letter in certificate docket(s) notifying the Commission of name, address, email address, and phone number of regulatory contact.
   - **Failure to notify the Commission may result in revocation of certificate(s).**

2. **Quarterly UAF Contribution Report**
   - Blank form available at https://psc.ga.gov/utilities/telecommunications/
   - Quarter 1 report – **due April 30th**
   - Quarter 2 report – **due July 30th**
   - Quarter 3 report – **due October 30th**
   - Quarter 4 report – **due January 30th of following year**
   - See October 18, 2012 order in Docket No. 32235 (Document No. 144501)

3. **Biennial Family Violence Shelter Confidentiality Act Affidavit**
   - Blank form available at https://psc.ga.gov/utilities/telecommunications/
   - **Due January 31st of each odd-numbered year**
   - Please file in **Docket No. 19553**
   - See Commission Rule 515-12-1-.37. Family Violence Shelter Confidentiality Protection

4. **Annual CPNI Certification**
   - **Annual certification to the Georgia Attorney General. There is no specific due date.**
   - **Do not send to GPSC. Instead, send CPNI certification to:**

     Office of the Attorney General
     40 Capitol Square, SW
     Atlanta, GA 30334
     404-458-3600
   - See O.C.G.A. § 46-5-212. Security certification required

CLEC and ILEC-specific Compliance Requirements:

1. **Quarterly TRS Contribution Report (Beginning 4th Quarter 2022)**
   - Blank form available at https://psc.ga.gov/utilities/telecommunications/
   - Quarter 1 report – **due April 30th**
   - Quarter 2 report – **due July 30th**
   - Quarter 3 report – **due October 30th**
   - Quarter 4 report – **due January 30th of following year**
   - See Commission Rule 515-12-1-.38. Telecommunications Relay Service

2. **Annual Customer Service Contact Information and Company Contact Escalation List**
    - Blank form available at https://psc.ga.gov/utilities/telecommunications/
    - **Due March 31st of each year**
    - Please file in **Docket No. 14232**
    - See Commission Rule 515-12-1-.34. Code of Conduct for Winback Activities

ILEC-specific Compliance Requirements:

1. **Annual Form 5322 Access Line Report (All ILECs)**
    - Blank form available at https://psc.ga.gov/utilities/telecommunications/
    - **Due January 31st of each year**

2. **Quarterly Customer Trouble Report (Rate of Return ILECs only)**
    - Blank form available at https://psc.ga.gov/utilities/telecommunications/
    - Quarter 1 report – **due April 30th**
    - Quarter 2 report – **due July 31st**
    - Quarter 3 report – **due October 31st**
    - Quarter 4 report – **due January 31st of following year**
    - See Commission Rule 515-12-1-.23. Customer Trouble Reports

3. **Annual Financial Report (Rate of Return ILECs only)**
    - **Due April 30th of each year**
    - See Commission Rule 515-3-1-.04. Annual and Monthly Reports and Other Filings

AOS-specific Compliance Requirements:

1. **Semiannual List of Traffic Aggregators**
    - **No specific due date – Recommend filing by January 31st and July 31st of each year**
    - Please file in **Docket No. 3783**
    - See November 14, 1988 order in Docket No. 3783 (Document No. 129349)

ITS-specific Compliance Requirements:

1. **Annual List of Prison Contracts**
    - **Due January 31st of each year**
    - Please file in **Docket No. 14530**
    - See Commission Rule 515-12-1-.30. Institutional Telecommunication Services

PSP-specific Compliance Requirements:

1. **Annual List of Payphone Telephone Numbers and Locations**
    - **Due January 31st of each year**
    - See Commission Rule 515-12-1-.31. Payphone Service Providers (PSPs)

ETC-specific Compliance Requirements:

1. **Regulatory Contact Information**
    - Immediately following any changes to regulatory contact, file a letter in ETC designation docket notifying the Commission of name, address, email address, and phone number of regulatory contact.
    - **Failure to notify the Commission may result in revocation of ETC designation.**

2. **Quarterly Non-Usage Report**
    - **Note**: Report is only required for ETCs that provide no-cost service after application of the Lifeline discount
    - Blank form available at https://psc.ga.gov/utilities/telecommunications/
    - Quarter 1 report – **due April 15**
    - Quarter 2 report – **due July 15**
    - Quarter 3 report – **due October 15**
    - Quarter 4 report – **due January 15 of following year**
    - Please file in **Docket No. 36946**
    - See Rule 515-12-1-.35. Eligible Telecommunications Carriers

3. **Semiannual Lifeline Subscriber Report**
    - Blank form available at https://psc.ga.gov/utilities/telecommunications/
    - January-June report – **due July 15**
    - July-December report – **due January 15 of following year**
    - Please file in **Docket No. 36946**
    - See Rule 515-12-1-.35. Eligible Telecommunications Carriers

4. **Annual USF Certification**
    - Sample Certification Letter
    - **Due August 1st of each year**
    - Please file in **Docket No. 36946**
    - See Rule 515-12-1-.35. Eligible Telecommunications Carriers

Questions?:

Please direct all questions regarding these compliance requirements to the Staff of the Commission's Telecommunications Unit via email at telecomstaff@psc.ga.gov or telephone at (404) 651-9402.