

**Brian P. Kemp**  
Governor

**Candice L. Broce**  
Commissioner



**Georgia Department of Human Services**  
Aging Services | Child Support Services | Family & Children Services

June 9, 2023

Public Service Commissioners  
Georgia Public Service Commission  
244 Washington Street, S.W.  
Atlanta, Georgia 30334

RE: Docket No. 28320-U

The Department of Human Services (DHS), Division of Family and Children Services (DFCS) was selected by the Public Service Commission (PCS) to administer grants authorized under Docket No. 12897-U to assist low income natural gas customers qualifying under the Low-Income Home Energy Assistance Program (LIHEAP) guidelines by providing eligibility and referral services to the marketer of last resort (Docket No. 28320) in a Regulated Referral Program. The Regulated Referral Program is administered through contracts with the Community Action Agencies (CAAs), which provide the eligibility screening and determination, data entry, and referral to the regulated marketer of last resort. Additional support functions are performed at the DHS office that includes data processing and the operation of the toll-free access information to marketer services.

The current Memorandum of Understanding (MOU) will expire on September 30, 2023. The Department of Human Services requests the Public Service Commission to authorize the extension of the most recent DHS Memorandum of Understanding (DN28320) on file through September 30, 2024.

DHS will notify the Commission in the event additional funds are needed to process applications until the end of the requested extension of September 30, 2024. DHS will submit a request in accordance with MOU term number 15.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads 'Candice Broce'.

Candice Broce  
Commissioner, Department of Human Services

cc: John Hallman, Deputy Commissioner-OFI  
Mona Jackson, Assistant Deputy Commissioner-OFI  
Carla Fairley, Senior Director of State Operations-OFI  
Irma Ormeno, Utilities Analyst-PSC